



# Floor Covering Order Form



<b>Show</b>	The Toy Fair 2023	<b>Show Dates</b>	24 <sup>th</sup> – 26 <sup>th</sup> January 2023	<b>ORDER BEFORE 23RD DECEMBER 2022 TO RECEIVE THE EARLY BIRD PRICE – ALSO APPLIES ONLINE</b>
<b>Venue</b>	Olympia, London	<b>Order deadline</b>	<b>23<sup>rd</sup> December 2022</b>	

Hall/Stand No		Company			
Contact Name			Invoice Address		
			Post Code		
Telephone			VAT No.		
Email			Signature		

To place your order online, please visit <https://ordering.ges.com/000031046> or email your order form to [toyfair@ges.com](mailto:toyfair@ges.com).

To order by phone:  
T: +44 (0) 2476 380 180

PREFERRED LAYING DATE...../...../..... In case a raised floor or floor flats are required, please get in touch with an Exhibitor Services Co-ordinator - [toyfair@ges.com](mailto:toyfair@ges.com)

CODE	QTY m <sup>2</sup>	DESCRIPTION	COLOUR	UNIT PRICE	TOTAL
<b>Removal and recycling is included in the cost of our cord and velour ranges, but there is a small charge for removing all other floor covering products.</b>					
RS		Removal Service		£1.32	
				NETT TOTAL £	
				VAT 20%	
				GRAND TOTAL £	

For frequently asked questions, please visit our online brochure, and download a copy of the Floorcovering Services Guide: <https://insights.ges.com/i/1072092-exhibitor-floor-covering-guide/0?>

Please Note: Our floor covering ranges are supplied on 4-metre-wide rolls. Depending on your stand size, you may be charged for any wastage.

- Upon receipt of the form, our team will send you an official invoice with payment information.
- At the onsite GES Service Desk we are unable to accept cash for orders placed on site.
- A £25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice.
- Cancelled orders may incur a charge for up to 100% of total costs.
- Please note that your order is only processed if payment is received prior to opening of the show.
- Whilst every effort is made to ensure an exact colour match, we cannot be responsible for varied colour supplied to the batch production.
- For full terms and conditions, please refer to <https://www.ges.com/eu/terms-and-conditions>.
- To chat online with an Exhibitor Services Co-ordinator, please go to <http://www.ges.com/eu/exhibitors/servicentre>, scroll down, and click on the Online Chat icon, which is linked to the Live Chat.